

# CREDIT ACCOUNT APPLICATION FORM

**PLEASE NOTE:**

- All **FOUR** pages of this document are to be returned
- Acknowledgement on Page 4 **MUST BE** signed in order for application to be considered

Applicant (the customer)			
ABN		Anticipated Monthly Credit	
Business Address			
Postal Address			
Delivery Address			
Phone		Fax	
Email		Website	

## Your Business

Nature of Business	
Date Business Commenced	

## Directors, Partners/Sole Traders

Name		Date of Birth	
Address			
Name		Date of Birth	
Address			
Name		Date of Birth	
Address			

<b>Company Bank</b>			
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Name of Bank			
Branch		Phone	

<b>Trade References</b> <i>(must be a person, company or firm from whom you are currently purchasing - major suppliers please)</i>			
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<b>1</b>	Company			
	Email address			
	Phone		Fax	

<b>2</b>	Company			
	Email address			
	Phone		Fax	

<b>3</b>	Company			
	Email address			
	Phone		Fax	

Directors' Guarantee

I, ..... and .....  
(Director) (Director)

of ..... and  
(address)

.....  
(address)

respectively in consideration of Concept Latch Lock & Hinge (Aust) Pty Ltd ("Concept") having at our request extended credit to ..... ("the Customer")

**HEREBY JOINTLY AND SEVERALLY AGREE** with Concept that if at any time monies which the Customer is obliged to pay to Concept shall be in arrears and unpaid for 14 days, we will upon the request of Concept forthwith pay to Concept those monies **AND WE FURTHER AGREE** that this Guarantee is a continuing one and that our liability hereunder shall not be affected by any indulgence shown by Concept to the Customer.

**SIGNED** by the said ..... )

in the presence of:- )

**SIGNED** by the said ..... )

in the presence of )

*The above guarantee must be completed in full for credit to be considered*



## CREDIT ACCOUNT TERMS AND CONDITIONS

These are the terms and conditions upon which Concept may supply goods to an accepted credit account customer ("the Customer"):

1. All goods and services supplied by Concept to the Customer during any calendar month must be paid for in full by the Customer on or before Concept's last trading day of the following month.
2. A monthly billing cycle will apply. During each month Concept will render to the Customer a statement of account in respect of the preceding month.
3. Concept reserves the right at all times to suspend or discontinue the supply of goods and services to the Customer without being obliged to give any reason for its action.
4. In the case of a monthly credit account opened in the names of 2 or more persons these persons are jointly and severally liable to pay the account.
5. Goods which Concept agrees to sell shall remain its sole and absolute property as legal and equitable owner until such time as the Customer has paid in full for those goods but such goods shall nevertheless be at the risk of the Customer as soon as they are delivered to the Customer or collected by the Customer. Such goods shall be held by the Customer as bailee for Concept until they have been fully paid for.

## PRIVACY STATEMENT

Concept Latch Lock & Hinge (Aust) Pty Ltd (also referred to here as "Concept", "we", "us") will not collect personally identifying information about the accepted credit account customer (also referred to as "the customer", "you") except when you have specifically and knowingly provided it to us. In submitting this application for a credit account, you may be providing us with personal information. Your information will be held at 22A Trade Park Drive Tullamarine by us and will be used:

To assess your application for a credit account;

- To assess your credit worthiness, before, during or after the provision of credit to you;
- To collect overdue payments for your credit account;
- If you are in default under a credit agreement, to notify, and exchange information with other credit providers and any collection agent of ours; and
- To further the relationship between us, including the provision of any products or services of ours, which we think may be of interest to you. (If you do not wish to receive news of the products and services offered by Concept, contact us on 03-9335 1822).

Concept will not give, sell, trade or rent any personally identifying information you may have provided to us to a third party except where:

- (a) you have consented to this; or
- (b) you have provided our name to a prospective supplier of yours, in order for us to provide the supplier with information about your trading and payment history with Concept; or
- (c) where it is reasonable that we do so in the provision of our services to you; or
- (d) where it is necessary for us to manage the accounting part of our business; or
- (e) where it is necessary for us to obtain advice from our accountants, insurers, bankers or lawyers regarding:
  - (i) a sale of the business; or
  - (ii) a change in the funding or securitisation of the business; or
- (f) where the law requires us to do so.

Concept allows you access to all personal information you have given to us to make any changes you deem appropriate, or request that Concept removes personal information you do not wish us to retain.

All questions, comments or requests concerning this privacy statement should be sent to us at [sales@conceptlatch.com.au](mailto:sales@conceptlatch.com.au)

## ACKNOWLEDGEMENT

By signing below you agree that:

- You wish to make an offer to **Concept Latch Lock & hinge** (seller) to acquire goods or services;
- You have read and understood **concept Latch Lock & hinge's** (seller) Condition of Sale;
- You agree that the Terms and Conditions of Sale apply to the supply of the goods and services to you; and
- If **Concept Latch Lock & Hinge** accepts your offer that a binding agreement is made.

SIGNED for and on behalf of the Buyer

Signature .....

Print Name .....